

**THETFORD TOWN SCHOOL DISTRICT**  
**Tuesday, May 29, 2018**  
**Thetford Elementary School**

**DRAFT MINUTES**

Shannon Darrah convened the meeting at 5:34 p.m. The following were present: Charlie Buttrey, Shannon Darrah, Kristen Downey; School Board

**Principal's Search:** Downey suggested including a community member and a parent on the search committee. Downey proposed a search committee comprised of 2 board members (Buttrey and Downey, chair), 1 community member, 1 parent, 2 classroom teachers (upper and lower end), 1 specialist, 1 para-educator and 1 administrative support staff. There is an ambitious time line for meetings. Committee members will learn the meeting dates at the first meeting. Reasons to expand the committee are to establish trust in the process, and if the interim is wonderful and the Board wants to offer a permanent position, the interim search process needs to be reliable. Downey will post on the listserv to solicit a community member and a parent. Downey hopes to solidify the committee this week and have the first meeting next week. Darrah suggested that if the search does not conclude in time, TTSD could try to retain Petrone for some of the summer until we have someone in place.

**ADJOURNMENT:** MOTION: (Downey/Buttrey) moved/seconded to adjourn the meeting at 5:41 p.m. (unanimous approval).

**FUTURE MEETINGS:**

06/05/18 OESU Board Meeting	6:00 p.m.
06/12/18 Thetford Town School District Meeting	7:00 p.m.
06/26/18 Thetford Town School District Meeting	7:00 p.m.

RESPECTFULLY SUBMITTED,

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Amy Bosco, Minutes Clerk

*These minutes are not official until approved by the School Board.*